SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT MINUTES of August 16th, 2022

The regular meeting was opened at 6:31 PM by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, President; Kevin Askeland, Vice-President; Keith

Kallstrom; Alisha Lashley

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked the Board Members if there were any comments, questions, or corrections regarding the Minutes of June 14th, 2022, Public Hearing and Regular Meeting of the Board. Keith Kallstrom moved to accept minutes as presented, Alisha Lashley second the motion, all Board Members in favor of, motion passed.

Roland Martin asked the Board Members if there were any comments, questions, or corrections regarding the Minutes of July 12th, 2022, Regular Meeting of the Board. Kevin Askeland moved to accept minutes as presented, Keith Kallstrom second the motion, all Board Members in favor of, motion passed.

Roland Martin asked the Board Members if there were any comments or questions regarding the financials: Unaudited Financials as of June 30th, 2022: No comments or questions. Restricted Fund Account Balance Report as of July 31st, 2022: Board requested to get current replacement costs for Short Lived Assets to update payment required amounts. Combined Cash Flow Statement as of July 31st, 2022: No comments or questions.

Kevin Askeland moved to accept financials as presented in the Consent Agenda, Alisha Lashley second, all Board Members in favor of, motion passed.

Accounts Payable as of July 31st, 2022: Keith Kallstrom introduced the following resolution and moved its adoption: **RESOLUTION 29-2022. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Fifty-Three Thousand Six Hundred Seven Dollars and Ninety-Four Cents (\$53,607.94) and Construction bills in the amount of Fifteen Thousand Five Hundred Twenty-Seven Dollars and Seventy-Nine Cents (\$15,527.79) to be paid. Whereupon the motion or adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2022 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

Managers' Report for July 2022 was given verbally by Janet Fulmer, charts provided and placed in file.

OLD BUSINESS:

Sun Prairie Village County Water & Sewer District Minutes of August 16th, 2022, Page 1 of 2

Wastewater Improvement Project: Craig Nowak with Morrison Maierle provided email status update for the Board of Directors. Keith Kallstrom moved to accept Order to Contractor to Suspend Work dated August 3, 2022, Alisha Lashley second, all Board Members in favor of, motion passed. Discussion of EJCDC Change Order No. Three to increase Contract price by Three Thousand Nine Hundred Eighty Dollars and No Cents (\$3,980.00) for installation of temporary electrical service to Cell 1 aerator, Board requested clarification from Mr. Nowak before approving.

Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 30**-2022. BE IT RESOLVED, that, the Sun Prairie Village County Water and Sewer District receive from Montana Board of Investments Sixty-Five Thousand Three Hundred Ninety-Three Dollars and Twenty-Five Cents (\$65,393,25) for Draw #30 to make payment on Central Excavation Pay Application #5. Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 31-**2022. BE IT RESOLVED, that, the Sun Prairie Village County Water and Sewer District receive from TSEP Ten Thousand Three Hundred Eighty-Nine Dollars and Forty Cents (\$10,389.40), ARPA Seven Hundred Fifty-Two Dollars and No Cents (\$752.00), and Montana Board of Investments Sixteen Thousand Seven Hundred Seventy-One Dollars and Sixty-Three Cents (\$16,771.63) for Draw #28 for TSEP and #31 for project to make payment on Great Falls Tribune Invoice #0004669249 for \$1,186.38, Morrison Maierle Invoice #000227194 for \$15,611.40, Nittany Grantworks Invoice for Grant Administration Services March 2022-July 2022 for \$3,528.00, and Terracon Invoice #TG74299 for \$7,117.25 and Invoice #TH01922 for \$470.00, . Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

Kevin Askeland moved to accept Morrison Maierle Invoice #000227246 for \$9,775.56, Dorsey & Whitney LLP Invoice #3806558 for \$25,000.00, Terracon Invoice #TH20703 for \$1,120.00, and Central Excavation Pay Application #6 for \$215,531.25, to have on next monthly board meeting draw package, whereupon the motion was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

NEW BUSINESS: None

OTHER BUSINESS: None.

PUBLIC COMMENT: None.

Kevin Askeland moved that the meeting be adjourned, Keith Kallstrom second the motion, all Board Members in favor of, motion passed. Meeting was adjourned at 7:36 PM.

Attest: Janet Fulmer, General Manager/Board Secretary